

Management of Groups at the Unit Level

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Part of our hospital-wide initiative to enhance the amount of active treatment offered at CVH will involve a refinement and expansion of groups offered on the units. It is hoped that the group module in the new EMR will facilitate the management of this process. A tool has been added to ITPS (in Version 4.1) to allow unit staff to get an overview of the extent to which groups have been set up and are being tracked in the electronic system. Groups that were imported from BHIS but are no longer active, also, can be recognized and eliminated.

To look over the new utility, click on Administration on the Main Menu. Then, click on Manage Groups, and then on the new Utilities button. Select a unit, wait for the analysis to be completed (perhaps a minute or so), and then you should see something like the following:

Group	Leader	Members?	Activity?
AB PERSONAL GROOMING FOR WORK	Jones	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AD HOC - ALL WARD	Giannini	<input type="checkbox"/>	<input type="checkbox"/>
AD HOC SMALL GROUP/INDIVIDUAL	Motta	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
AG COMMUNITY LIVING SKILLS	Giannini	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
AG HIGH HOPES	Giannini	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
AG INDIVIDUAL COUNSELING F	Giannini	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
AG INDIVIDUAL COUNSELING M	Giannini	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
AG INDIVIDUAL COUNSELING W	Giannini	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
AG MUSIC FOR LEISURE	Giannini	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
AM COMMUNITY MEETING	Nevin	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
B2N KL AM MALE ADL'S		<input type="checkbox"/>	<input type="checkbox"/>
COGNITIVE DEVELOPMENT	Giannini	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
DM COOKING GROUP	Motta	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
DM CURRENT CULTURE	Motta	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
DM DANCE	Motta	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
DM FITNESS SESSION 1	Motta	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
DM FITNESS SESSION 2	Motta	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
DM HORTICULTURE	Motta	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

A check in the Members column indicates that the group has at least one member.
A check in the Activity column indicates that attendance has been recorded for the group.

This is a list of all the groups connected to the specified unit. (There is a scroll bar at the right side of the list to see additional groups.) The group leader is listed (but is, in some cases, missing). If there is a check in the "Members?" column, it indicates that someone has at least begun to set up the group in the electronic system. If there is a check in the

“Activity?” column, it indicates that someone has begun to use the electronic system to at least track attendance. (It doesn’t necessarily mean that there are any progress notes.)

There are two important uses for this list:

It provides an overview of how the unit is progressing in its movement towards using the electronic system to track group activity. (As shown above, for example, B2N is doing magnificently in its use of the electronic group module.)

Groups with no members or activity might be no longer relevant. In this case, they can be highlighted and deleted from this screen (by clicking on the Delete button).

Please use this utility to ensure that outdated groups are deleted and to monitor the addition of new groups and the increasing use of the system to track group activity. Reports to track the spectrum of group offerings on each unit, as well as the involvement of individual patients in group treatment, are being developed.